

**INVITATION FOR EXPRESSION OF INTEREST**  
for

Conservation Works of the Main Shrine

Relating to Building Structure (including any issues  
relating to Sarovar )

At  
Sri Harmandar Sahib,  
  
Sri Amritsar, Punjab

Tender Notice  
SGPC-2013-TN000024 dated 06.09.2013

**CLIENT:**  
**Secretary,SGPC**  
Teja Singh Samundri Hall,  
Amritsar- 143001

**EXPRESSION OF INTEREST**  
**FOR**  
**APPOINTMENT OF CONSERVATION EXPERTS FOR**  
**CONSERVATION OF SRI HARMANDAR SAHIB (MAIN SHRINE )**  
**AMRITSAR**

**SHIROMANI GURDWARA PARBANDHAK COMMITTEE (SGPC) intends to undertake the work regarding Conservation of the Main Shrine of Sri Harmandar Sahib( Sri Darbar Sahib), Amritsar relating to building structure ( including any issues relating to Sarovar) & Painting.**

“Expression of Interest” is invited from Reputed firms/consortiums in the field of conservation or reputed conservation architects in association with conservators for appointment of firms/consortiums, conservation architects.

**Interested firms/individuals can view the EOI documents from the SGPC website- [www.sgpc.net](http://www.sgpc.net). However for registration & online bid participation the applicant has to visit our ets at [www.tcil-india-electronictender.com](http://www.tcil-india-electronictender.com).**

(Tender purchase fee & Bid processing fee as mentioned elsewhere in this document shall be accepted only by demand draft.)

**Secretary,SGPC**  
Teja Singh Samundri Hall,  
Amritsar– 143001

**TENDER FEE: RS. 1000.00 TO BE PAID BY DEMAND DRAFT IN FAVOUR OF SECRETARY, SGPC, PAYABLE AT AMRITSAR.**

**BID PROCESSING FEE: RS. 5618.00 TO BE PAID BY WAY OF DEMAND DRAFT IN FAVOUR OF - TELECOMMUNICATIONS CONSULTANTS INDIA LIMITED.**

### **ELIGIBILITY CRITERIA FOR APPLYING**

With a view to ensure a thoroughly professional implementation of the initiative; the consultant/consultancy and implementing firm must have an association with individual(s)/domain expert(s) of building conservation/artwork conservation/architectural and art history background. **This is an essential requisite.**

1. The applicant should be a **registered Architect/Firm** with **special expertise in Building Conservation**/ Consortium of allied professionals/organization registered in India. Appropriate documents supporting their status must be submitted.
2. The applicant should have the **requisite ability to execute conservation of art works such as Wall Paintings, and Copper gilding/Goldwork**, ability to manage complex situations and to effectively co-ordinate the work with the concerned offices/officers of SGPC.
3. The applicant should have academic, technical and financial capabilities on the lines, mentioned below.
  - a. **Experience** - The applicant and its associates should have a **minimum of 10 years** experience in executing **Building Conservation** including assessment and conservation of Artworks having handled projects related to works at National / State level and must have provided conservation services for at least 2 Projects related to Conservation of National/ State Protected or equivalent scale Historic monuments under trusts/foundations **including artworks with a Project cost above Rs. 10 Crores in India along with satisfactory completion certificate from the concerned authorities.**
  - b. **Financial soundness** - The applicant should have:
    - i. Tax registration number/PAN number/Service Tax No.
    - ii. Minimum **turnover** of at least **Rs. 50 Lakhs** in each of the last 3 years along with Tax Return details

c. **Technical Expertise-** To provide the project a professional & right direction, the associated/employed panel of expert(s) should have the following qualifications:

- a) The **principal applicant** should have a recognized degree/diploma in **Architecture with Master in Conservation/Archaeology** or equivalent or have commensurate experience in the field.
- b) At least **one member** should have a degree/diploma in **Art Conservation** or equivalent or have commensurate experience in the field.
- c) At least **one member** should be a **Historian/Art Historian/Social Scientist**.
- d) Others in the panel should include conservators, architects, artists, with sound background & experience.
- e) In case of **association/ consortium**, the **lead applicant** should have **qualifications in Building Conservation** including association/team members with conservators.

4. All **Relevant** documents (self attested) to be submitted. The applicant should also attach consent letters of the list of associated / employed panel of expert(s) with art, conservation and history background.

5. Interested applicants are requested to submit the following documents with the EOI in order to facilitate assessment of adequacy of the resources and expertise available with the Consultant or the Consulting Firms:

- General profile of the firm.
  - Annual turnover for the last 3 years (in terms of fee received).
  - Experience of working in similar projects with documentary proof
  - Details of works in hand. (Including project cost and scope of work)
  - CV's of team members having experience in the required area of experience proposed for the work.
  - A separate sealed letter in closed envelope marked '**Financial bid for Conservation of 'Sri Harmandar Sahib' with cost break up for I. DPR for conservation of Building Works and II. Execution of Works for Wall Paintings on First Floor to be quoted with 2 options as under;**
- a) **On a per Square feet basis inclusive of materials and scaffolding etc.**

- b) **On a per square feet basis exclusive of materials and scaffolding etc. as outlined under Scope of Work in this document.**

In order to assess the work on physical basis, if the applicants are interested in visiting the site, they may contact Secretary ,SGPC, Sri Amritsar, who shall coordinate their visit to the site. The contact no. for the same is 98148-98362.

6. Shortlisted bidders will be invited for **presentation** before opening of the Financial Bid.
7. SGPC will open **Financial Bids** of **only** those applicants who **qualify** on Technical Points.
8. SGPC reserves all the rights to reject or accept any/all EOI applications, without assigning any reason, whatsoever and is not bound to award the work to the lowest bidder.

## 1. PROJECT BACKGROUND

The project for Conservation of Sri Harmandar Sahib is an initiative of SGPC to preserve the exquisite artworks and building of the Golden Temple (Sri Harmandar Sahib) through architectural and art conservation based on detailed historical documentation and condition mapping.

**The current project area identified by SGPC is the inner most sanctum sanctorum; the Sri Harmandar Sahib.** This main central structure of Sri Harmandar Sahib is a three-storied rising on a square platform of 40 feet 7 inches on each side. The front, which faces the bridge, is decorated with repeated cusped arches and the roof of the first floor is at the height of 26 feet and 9 inches. At the top of the first floor 4 feet high parapet rises on all the sides which has four corner Chatris and exactly on the top of the central hall of the main sanctuary rises the third story.



*Location Map of the Golden Temple Complex with the Project Area*

The Scope of Work for Conservation Project for Sri Harmandar Sahib will comprise of:

**I. Detailed Project Report** including:

1. Historical Research, Documentation and Condition Mapping of the Built Form based on archival research and site visits. This will include research and documentation of significant architectural and artistic features, materials and techniques of the structure to facilitate in adaptation of accurate conservation measures for areas such as terracing etc.
2. Conservation of Wall Paintings – Detailed Documentation, Damage Mapping and Estimates
3. Gold Work – Detailed Documentation, Damage Mapping Estimates
4. Marble Inlay works of entire structure (inside and outside)- Detailed Documentation and Estimates

**II. Execution of Works – Conservation of Wall Paintings** on first floor and staircase only (Approximate area - 4000 Sft) with a team of qualified professionals

The applicant needs to provide a separate proposal for each of the above component including detail of the Conservation Approach and Methodology for above four components.' Stages for Detailed project report formulation, drawings and detailed cost estimation for each of the building components, services and artworks.

## **Special instructions to Bidders for e-Tendering**

### **General**

The Special Instructions (for e-Tendering) supplement 'Instruction to Bidders', as given in these Tender Documents. Submission of Online Bids is mandatory for this Tender.

E-Tendering is a new methodology for conducting Public Procurement in a transparent and secured manner. Now, the Government of India has made e-tendering mandatory. Suppliers/ Vendors will be the biggest beneficiaries of this new system of procurement. For conducting electronic tendering, **Shiromani Gurdwara Parbandhak Committee (SGPC)** has decided to use the portal <https://www.tcil-india-electrionictender.com> through TCIL, a Government of India Undertaking. This portal is based on the world's most 'secure' and 'user friendly' software from ElectronicTender<sup>®</sup>. A portal built using ElectronicTender's software is also referred to as ElectronicTender System<sup>®</sup> (ETS).

Benefits to Suppliers are outlined on the Home-page of the portal.

### **Instructions**

#### **Tender Bidding Methodology:**

Sealed Bid System - Single Stage Single Envelope

#### **Broad Outline of Activities from Bidder's Perspective:**

1. Procure a Digital Signing Certificate (DSC)
2. Register on ElectronicTendering System<sup>®</sup> (ETS)
3. Create Users and assign roles on ETS
4. View Notice Inviting Tender (NIT) on ETS
5. Download Official Copy of Tender Documents from ETS
6. Clarification to Tender Documents on ETS
  - Query to **SGPC** (Optional)
  - View response to queries posted by **SGPC**
7. Bid-Submission on ETS
8. Post-TOE Clarification on ETS (Optional)
  - Respond to **SGPC** Post-TOE queries

For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the ETS.

#### **Digital Certificates**

For integrity of data and authenticity/ non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC), of Class 2 or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

#### **Registration**

To use the ElectronicTender<sup>®</sup> portal <https://www.tcil-india-electrionictender.com>, vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons who will be the main person coordinating for the e-tendering activities. In ETS terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and click on the 'Supplier Organization' link under 'Registration' (on the Home Page), and follow further instructions as given on the site. Pay Annual Registration Fee as applicable.

After successful submission of Registration details and Annual Registration Fee, please contact TCIL/ ETS Helpdesk (as given below), to get your registration accepted/activated

Important Note: To minimize teething problems during the use of ETS (including the Registration process), it is recommended that the user should peruse the instructions given under 'ETS User-Guidance Center' located on ETS Home Page, including instructions for timely registration on ETS. The instructions relating to 'Essential Computer Security Settings for Use of ETS' and 'Important Functionality Checks' should be especially taken into cognizance.

Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of users, assigning roles to them, etc.

|                           |   |
|---------------------------|---|
| <b>TCIL/ ETS Helpdesk</b> |   |
| Telephone/ Mobile         | <i>Customer Support: +91-11-26241071, 26241072<br/>Emergency Mobile Numbers: +91-9868393775, 9868393717, 9868393792</i>                 |
| E-mail ID                 | <i>etssupport@tcil-india.com<br/>[Please mark CC: <a href="mailto:support@electronicstender.com">support@electronicstender.com</a>]</i> |

|                                |  |
|--------------------------------|--|
| <b>SGPC Contact</b>            |  |
| <i>Buyer Organization Name</i> |  |
| Contact Person                 | <i>Secretary, SGPC</i>   |
| Telephone/ Mobile              | <i>Mobile 098148-98362<br/>[between 9:30 hrs to 18:00 hrs on working days]</i>   |
| E-mail ID                      | <i>E-mail Id: <a href="mailto:info@sgpc.net">info@sgpc.net</a>; <a href="mailto:caofficesgpc@gmail.com">caofficesgpc@gmail.com</a></i> |

**Some Bidding related Information for this Tender (Sealed Bid)**

The entire bid-submission would be online on ETS (unless specified for Offline Submissions). Broad outline of submissions are as follows:

- Submission of Bid-Parts/ Envelopes
  - Composite (Both Technical and Financial in a common envelope)
- Submission of information pertaining Bid Security/ Earnest Money Deposit (EMD)
- Submission of digitally signed copy of Tender Documents/ Addendum

**Offline Submissions:**

*The bidder is requested to submit the following documents offline to the under mentioned address after elapse of time of Bid Submission and before the start of Online Tender Opening Event in a Sealed Envelope.*

**Secretary, SGPC  
House No-30, Sector-5, Chandigarh**

*The envelope shall bear (the project name), the tender number and the words 'DO NOT OPEN BEFORE' (due date & time).*



- 1- **EMD DD of Rs 2,50,000 drawn in favor of Secretary, SGPC payable at Amritsar**
- 2- **Demand draft of Rs.1000.00 in favour of Secretary ,sgpc,Payable at Amritsar as tender fee.**
- 3- **Demand Draft of Rs.5618.00 drawn in favor of Telecommunications Consultants India Ltd payable at New Delhi towards 'ETS Bidding Fee' for use of ETS. Note: Failure to pay this amount will result in rejection of the bid.**
- 3- **Pass-phrase to decrypt the Bid. Note: If the bidder fails to submit the Pass-phrase, his bid won't be decrypted. It will lead to rejection of his bid.**
- 4.- **DPR as mentioned in the EOI document.**

*Note: The Bidder should also upload the Scanned copy of all above said original documents as Bid-Annexure during Online Bid-Submission.*

### **Special Note on Security and Transparency of Bids**

Security related functionality has been rigorously implemented in ETS in a multi-dimensional manner. Starting with 'Acceptance of Registration by the Service Provider', provision for security has been made at various stages in Electronic Tender's software. Specifically for Bid Submission, some security related aspects are outlined below:

As part of the ElectronicEncrypter™ functionality, the contents of both the 'ElectronicForms' and the 'Main-Bid' are securely encrypted using a Pass-Phrase created by the Bidder himself. Unlike a 'password', a Pass-Phrase can be a multi-word sentence with spaces between words (eg I love this World). A Pass-Phrase is easier to remember, and more difficult to break. It is recommended that a separate Pass-Phrase be created for each Bid-Part. This method of bid-encryption does not have the security and data-integrity related vulnerabilities which are inherent in e-tendering systems which use Public-Key of the specified officer of a Buyer organization for bid-encryption. Bid-encryption in ETS is such that the Bids cannot be decrypted before the Online Tender Opening Event (TOE), even if there is connivance between the concerned tender-opening officers of the Buyer organization and the personnel of e-tendering service provider.

**CAUTION:** All bidders must fill ElectronicForms™ for each bid-part sincerely and carefully, and avoid any discrepancy between information given in the ElectronicForms™ and the corresponding Main-Bid. For transparency, the information submitted by a bidder in the ElectronicForms™ is made available to other bidders during the Online TOE. If it is found during the Online TOE that a bidder has not filled in the complete information in the ElectronicForms™, the TOE officer may make available for downloading the corresponding Main-Bid of that bidder at the risk of the bidder. If variation is noted between the information contained in the ElectronicForms™ and the 'Main-Bid', the contents of the ElectronicForms™ shall prevail.

'Pass-Phrase' of the Bid-Part to be opened during the Online Tender Opening Event (TOE) is to be submitted by each bidder to O/o XEN, SGPC, Amritsar along with other offline submissions like EMD, and Bid Processing Fee. If a bidder fails to do this his bid will be rejected.

There is an additional protection with SSL Encryption during transit from the client-end computer of a Supplier organization to the e-tendering server/ portal.

### **Other Instructions**

For further instructions, the vendor should visit the home-page of the portal <https://www.tcil-india-electrionictender.com>, and go to the **User-Guidance Center**

The help information provided through 'ETS User-Guidance Center' is available in three categories – Users intending to Register / First-Time Users, Logged-in users of Buyer organizations, and Logged-in users of Supplier organizations. Various links are provided under each of the three categories.

**Important Note:** It is strongly recommended that all authorized users of Supplier organizations should thoroughly peruse the information provided under the relevant links, and take appropriate action. This will prevent hiccups, and minimize teething problems during the use of ETS.

The following **'FOUR KEY INSTRUCTIONS for BIDDERS'** must be assiduously adhered to:

1. Obtain individual Digital Signing Certificate (DSC or DC) well in advance of your first tender submission deadline on ETS
2. Register your organization on ETS well in advance of the important deadlines for your first tender on ETS viz 'Date and Time of Closure of Procurement of Tender Documents' and 'Last Date and Time of Receipt of Bids'. Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of users, assigning roles to them, etc.
3. Get your organization's concerned **executives trained** on ETS well in advance of your first tender submission deadline on ETS
4. Submit your bids well in advance of tender submission deadline on ETS (There could be last minute problems due to internet timeout, breakdown, et al)

While the first three instructions mentioned above are especially relevant to first-time users of ETS, the fourth instruction is relevant at all times.

#### **Minimum Requirements at Bidder's End**

- Computer System with good configuration (Min PIV, 1 GB RAM, Windows XP)
- Broadband connectivity
- Microsoft Internet Explorer 6.0 or above
- Digital Certificate(s)

#### **Vendors Training Program**

One day training would be provided by TCIL on demand to a group of 10 persons on demand. Training is optional.

Vendors are requested to carry a Laptop and Wireless Connectivity to Internet.

|   |  |
|---|--|
| Scheduled Date                                | To be filled                               |
| Venue   | To be filled                               |
| Vendors Training Charges<br>(Per Participant) | Rs 2,000/-<br>(plus Service Tax @ 12.36 %) |