

DETAIL NOTICE INVITING TENDER (DNIT)

For

DESIGN, SUPPLY, INSTALLATION, TRIAL RUNS AND COMMISSIONING

Of

SETTING UP OF SOLAR POWER SYSTEMS

02 MW GROUND MOUNTED SOLAR POWER PLANT

At

**G. GURUSAR SATLANI SAHIB,
HOSHIARNAGAR, SRI AMRITSAR**

**SACHKHAND SRI HARMANDER SAHIB, SRI DARBAR SAHIB,
SRI AMRITSAR (SGPC)**



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● **Disclaimer:-**

The information contained in this tender or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of Sri Darbar Sahib, SGPC Sri Amritsar or any of their employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this tender and such other terms and conditions subject to which such information is provided.

This tender is not an agreement and is neither an offer nor invitation by under open access to the prospective Bidders or any other person. The purpose of this tender is to provide interested parties with information that may be useful to them in preparing their technical proposals and financial offers pursuant to this tender (the Proposal).

This tender includes statements, which reflect various assumptions and assessments arrived at by the Corporation in relation to the Assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This tender may not be appropriate for all persons, and it is not possible for the Corporation, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this tender. The assumptions, assessments, statements and information contained in this tender may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this tender and obtain independent advice from appropriate sources. Information provided in this tender to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The corporation accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. The department, its employees and advisors make no



representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution for unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the tender and any assessment, assumption, statement or information contained therein or deemed to form part of this tender or arising in any way in this Bid Stage. SGPC, Sri Amritsar also accepts no liability of any nature whether resulting from negligence or otherwise whatsoever arising from reliance of any Bidder upon the statements contained in this tender. SGPC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this tender. The issue of this -tender does not imply that SGPC is bound to select a Bidder or to appoint the Selected Bidder or Knowledge Partner, as the case may be, for the Assignment and SGPC reserves the right to reject all or any of the Bidders or Proposals without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by SGPC or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Bidder.

SGPC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or for submission of the Proposal, regardless of the conduct or outcome of the Bidding Process.



DOCUMENT CONTROL SHEET

Sr. No.	Particulars	Detail
1.	Date of issue of Tender Document	01 March 2026
2.	Last date and time for receipt of Bids	25 MAY 2026 11:00 AM at Meeting Hall, Parbhandhki Block
3.	Last date and time of opening of Technical Bids	25 MAY 2026
4.	Date and time of opening of Financial Bids	After negotiation of technical bids
5.	Earnest Money Deposit (EMD) (Only Demand Draft)	Rs. 1500,000/- (Rupees Fifteen Lakh only) On the Name of Manager Sri Darbar Sahib, Sri Amritsar
6.	SGPC Contact Details (For technical clarifications in tender)	Contact: 1. S. Dilbagh Singh 97814-22201 (Mgr Elect. Deptt.) 2. S. Daljit Singh 98723-92960 (Supervisor Elect.)



● **Definitions:-**

Unless the context otherwise requires, the following terms whenever used in this tender have the following meanings:

1. **"Bidder"** means bidder who submits a Bid in response to this tender document.
2. **"Bids/Proposals"** means Bids/Proposals submitted by bidders in response to the tender issued by SGPC.
3. **"Competent Authority"** means the officer/authority who has the authorization to approve the proposed action
4. **"Committee"** means committee constituted for evaluation of Bids i.e. the Committee(s) formed for pre-bid, bid opening, technical evaluation, financial evaluation, outcome evaluation, delivery monitoring, inspection, supervision of work etc. and payment processing as relevant to the section.
5. **"Contract"** means the Contract entered into by the parties for providing services defined in the tender along with the entire documentation specified in the tender.
6. **"Corporation"** means Sri Darbar Sahib, Sri Amritsar.
7. **"EMD"** means Earnest Money Deposit.
8. **"Implementing/Nodal Agency"** means Sri Darbar Sahib, Sri Amritsar .
9. **"LOA"** means the letter of award/award of contract/work order issued to the selected bidder.
10. **"Parties"** refers to SGPC and the bidders.
11. **"Performance Bank Guarantee"** means guarantee that acts as collateral to ensure that the seller's services/goods meet the standards outlined/terms and conditions in the contract. In case, there is a default in the performance, non-performance or short performance of the contract, SGPC is guaranteed



- compensation from performance bank guarantee.
12. **"Personnel"** means professional and support staff provided by the bidders to perform services to execute an assignment and any part thereof.
 13. **"Services"** means the work to be performed by the bidder pursuant to this tender and to the contract to be signed by the parties in pursuance of any specific assignment awarded by SGPC.
 14. **"Selected Bidder"** means the bidder who qualifies all eligibility criteria as per DNIT and qualify the technical & financial bid. This bidder is declared as selected bidder and contract formalities are executed with such bidder to become Selected partner for taking up work as per this e-tender
 15. **"Tender No. or Document Reference No"** means the document or tender No. mentioned in the Document Control Sheet irrespective of whatever may be mentioned in the text of this document.



● **Important Notices:-**

1. This tender document is not transferable.
2. Tendered shall abide by the terms and conditions of the tender.
3. The response to this tender document should be full and complete in all respects. Incomplete or partial responses are liable to be rejected.
4. Conditional tender will not be accepted.
5. Bidders are advised to study the document (all instructions, forms, requirements) carefully. Submission of response shall be done after careful study and examination of the tender document with full understanding of its implications.
6. The bidder should submit all required documents / information with clear visibility, avoid missing documents and avoid bidding mistakes. In such cases, SGPC reserves its right in seeking clarification from the bidder and may disqualify the bidder if the bidder is not able to provide clarification / desired information.
7. The bidder shall bear all costs associated with the preparation and submission of the response, including cost of demonstration, benchmarking and presentation for the purposes of clarification of the bid. SGPC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the short-listing process.
8. Further clarifications, corrigendum and any other information related to this tender will be available at the tendering website www.sgpc.net. only.
9. SGPC reserves the right to accept or reject any or all responses without assigning any reason.
10. SGPC has authority to alter quantity or even delete/introduce new items at any stage of the project as per project requirement.
11. All payments towards Earnest Money Deposit shall be deposited by Demand Draft. Bids will be rejected if any of the payments are not received.
12. Bidder has to submit the financial bid separately. If any bidder submitted the



financial bid in technical bid format, it will not be considered and technical bid can be cancelled.

13. In case of any disputes/difference of opinion related to this tender bid or its interpretation, the decision of Manager, Sach khand Sri Harmander Sahib Sri Darbar Sahib , Sri Amritsar(SGPC) shall be final and binding on the parties.



Section 1: Invitation for Bids

1.1 Introduction

Sachkhand Sri Harmander Sahib, Sri Darbar Sahib (SGPC), Sri Amritsar proposes to establish an environment-friendly **Ground Mounted Solar Power Plant of 2 MW capacity on its land at G. Gurusar Satlani Sahib, Hoshiar nagar, Sri Amritsar** under the **Open Access Scheme/policy for the dedicated supply of power to Sri Darbar Sahib, Sri Amritsar.**

Sri Darbar Sahib, Sri Amritsar (SGPC) invites proposals from reputed and experienced firms/companies for execution of the project on a turnkey basis, along with a Comprehensive Maintenance Contract **(CMC) of 10 years.**

1.2 Invitation

Sri Darbar Sahib, Sri Amritsar (SGPC) invites tenders (in two bid format – technical and financial/ commercial) from national reputed manufacturers/ suppliers/ authorized parties having requisite experience and qualifications for Design, Supply, Installation, Trial Runs and Commissioning of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis at Gurdawara Gurusar Satlani Sahib Hoshiar nagar, Sri Amritsar and other existing/planned SGPC facilities.

1. The corporation may, at its discretion, extend the date for submission of Bids. In such case all rights and obligations of the corporation and bidders previously subject to the deadline will thereafter be subject to the deadline as extended. Any such extensions shall be informed to bidders through corrigendum issued on SGPC website.



Section 2: Instructions to Bidders

2.1 Information & Instructions for Tendering

1. For participation in this tender, prospective bidders are required to submit their bids on pre bid meet time only. Bids will not be accepted by any other mode.
2. Tender documents shall be opened only for those bidders, whose Earnest Money Deposit is found in order.

2.2 Payment terms

The payment terms of the project will be as follows:

1. 10% advance against Bank Guarantee of equivalent amount.
2. 20% of the order value on inspection of machinery/unit at vendor's facility.
3. 20% of the order value on receipt and inspection of machinery/unit at G. Gurusar Satlani Sahib, Sri Amritsar facility.
4. 30% of the order value on successful installation, erection, trial run and commissioning of the machine at F&V processing plant, at G. Gurusar Satlani Sahib, Sri Amritsar Punjab.
5. 20% of the contract value will be paid after 03 months of successful commissioning of the complete unit (with 405 unit per KW in 90 days) against Performance Bank Guarantee of equivalent amount valid for 24 months.

2.3 Validity of Bids

Bids shall remain valid for a period of 180 days from the date of opening of Bids. SGPC reserves the right to reject a Bid valid for a shorter period as non-responsive.

In exceptional circumstances, SGPC may solicit the bidder's consent to an extension of the period of validity. The request and the response thereto shall



be made in writing. Extension of validity period by the bidder should be unconditional. The bid security shall also be suitably extended.

2.4 Right to Accept or Reject Bid(s)

SGPC reserves the right to annul the tender process, or to accept or reject any or all the Bids at any time without assigning any reasons and without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision. If a Bid is selected, it will be the most advantageous regarding price and the technical compliance submitted by Bidder.

The tender shall be irrevocable and remain valid for acceptance for a period of 60 days from the date of opening of bid. After acceptance of the bid by SGPC, the successful bidder shall have no right to withdraw their bid or claim higher price.

2.5 Fraud and Corruption

Participating Bidders and the successful bidder must observe the highest standards of ethics during the process of selection during performance and execution of contract as per work required.

For this purpose, definitions of the terms are set forth as follows:

- a. **"Corrupt practice"** means the offering, giving, receiving or soliciting of anything of value to influence the action of the corporation or its personnel in contract executions.
- b. **"Fraudulent practice"** means a misrepresentation of facts, in order to influence a selection process or the execution of a contract and includes collusive practice among bidders (prior to or after Bid submission) designed to establish Bid prices at artificially high or non-competitive levels and to deprive the Corporation of the benefits of free and open competition.



- c. **“Unfair trade practice”** means supply of services different from what is ordered on, or change in the Scope of Work given.
- d. **“Coercive practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or execution of contract.

The corporation will declare a bidder ineligible, either indefinitely or for a stated period of time, for participation in any tender, if at any time it determines that the selected bidder has engaged in corrupt, fraudulent and unfair trade practice in competing for, or in executing, the contract.

2.6 Clarifications and Amendments of Tender

- 1. During the process of evaluation of the Bids, Corporation, may, at its discretion, ask Bidders for clarifications on their Bid. The Bidders are required to respond within the prescribed time frame only as per requirement.
- 2. Corporation may for any reason, modify the tender from time to time. The amendment(s) to the tender would be clearly spelt out and the bidders may be asked to amend their Bid due to such amendments. Bidders are advised to check Tendering portal regularly for amendments to the tender. The amendments shall be issued in the form of Corrigendum's on the portal itself.
- 3. In order to allow bidders reasonable time in which to take amendment into account in preparing their bids, Corporation may at its discretion extend the deadline for submission of bids.



2.7 Payment Instructions

Payment of EMD is to be submission of bids as per details given in the Document control sheet.

2.8 Earnest Money Deposit (EMD)

1. Earnest Money Deposit shall be deposited through the **Demand Draft**. No other mode of payment will be accepted.
2. The bidder shall furnish EMD **amounting to Rs. 15,00,000/-** (Rupees Fifteen Lakh Only). EMD is required by department against risk of company/ agency conduct, which would warrant EMD forfeiture.
3. The EMD lying with Corporation in respect of other tender awaiting approval or rejection or on account of contracts being completed will not be adjusted towards EMD for this tender. In case of re-tender, bidders will be required to resubmit the EMD (Earnest Money Deposit) separately.
4. Refund of EMD: The EMD of unsuccessful bidders shall be refunded. EMD of the successful bidder will be released after three months from the successful commissioning of the machinery and equipment.
5. No interest shall be paid on EMD by Corporation.

2.9 Standard Term & conditions

1. The entire unit (including all machinery & equipment) should be power/ energy/ water efficient.
2. Training should be provided to the operators/ technical staff of SGPC for efficient operation and maintenance of all machinery and equipment.
3. The back-up of all critical spare parts to be provided by the manufacturers/ suppliers for a minimum period of twelve months after successful trial run without any extra cost.



4. The time period for supply, installation, trial run & commissioning of all the machineries and equipment will be 05 (Five) months from date of work order/receipt of advance payment against submission of bank guarantee.
5. In case of delay in commissioning, a **penalty @0.5% per week/part** of week maximum up to 2.5% from completion time to actual completion shall be imposed.
6. All parts coming in contact with the product should be SS304/316 grade. (Until and unless specified).
7. Easy accessibility must be provided with platforms or stands wherever needed. Material of construction of all platforms, stairs, structures etc. in the production area should be SS304 grade.
8. SGPC will provide single point availability (near the installation) of utilities like water, electricity, etc.
9. Proper Earthing with Copper earth plate should be done wherever required as per statutory requirements.
10. Bidder has to make all the necessary arrangements at their own cost to take water and electricity from already available source.
11. Only major foundations, if required, will be done by Corporation.
12. The supplier must also certify that all the supplied machinery and equipment is brand new and is of the latest version.
13. Any other item / material necessary to complete the job on turnkey basis, but not mentioned in the offer/ order, is also to be carried out by the supplier without any extra cost.
14. The stated items are only indicative in nature. Any other item/ component/ part required to set up the unit on turnkey basis (supply, erection, commissioning and trials) must also be mentioned and provided by the party within the quoted price. However, the detailed requirement of all the utilities has to be specified in the technical tender document of the party.



15. The underground or overhead arrangement for laying out of electrical cable/wires along with plumbing, electrical work etc. has to be made by bidder, if required as per approved layout.
16. Accessories like cabling, switch gears, pipes for water supply and others, not specified in the terms and conditions, labour for installation and commissioning shall be provided by the tendered.
17. A separate agreement would also be signed with successful bidder regarding operation & maintenance of the plant & machinery supplied.
18. Bidder shall furnish sufficient proof of equipment complying with technical specifications mentioned in this section, failing this bid will be rejected.
19. SGPC may also depute its representative to the SELLER's premises to inspect the equipment during manufacture and before shipment.
20. The Performance Bank Guarantee will expire automatically at 24 months after the startup of the equipment and in any case not later than 30 months from the last billing date.
21. A separate contract agreement will be signed with the successful bidder for smooth implementation of required work.
22. The tenderer must enclose a certificate stating that he has visited the site and has taken care of all site conditions while submitting his tender.
23. Repeat order, if required, for the required machinery can also be given to successful bidder based on requirement/successful completion of project.

2.10 Warranty

Supplier/Vendor shall provide a warranty for all supplies, covering the rectification and / or replacement of any and all defects in design, material and workmanship of all equipment / machinery and spare parts provided in this contract for a period of 24 months from the date of commissioning of



equipment /successful trial run. Supplier shall demonstrate the guarantee parameters with respect to any defect in design composition, construction, workmanship.

1. The bidders guarantee that all equipment, goods and all components for Design, Supply, Installation, Trial Runs and Commissioning of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis G. Gursar Satlani Sahib, Sri Amritsar and any other existing/planned SGPC facilities (Turnkey Basis) are brand new and unused and comply in all respects with quality and specifications stipulated in this contract.
2. Within the warranty, any part with manufacturing or design default will be supplied by the successful bidder free of charges.

2.11 Delivery Period & Schedule

Delivery of machinery & equipment at G. Gurusar Satlani Sahib, Sri Amritsar Processing facility should be within one (1) months of the issue of purchase order so that the required machinery/equipment should be successfully commissioned / installed at site.

2.12 Taxes and Duties

1. The quoted price should include all the costs (like packaging, forwarding, freight, insurance, erection, commissioning, trial run, training, etc.), taxes, duties, etc. as the project is for turnkey basis.
2. The Bidder shall be entirely responsible for all taxes; duties, etc. incurred as may be applicable at any given point of time within the Union of India.
3. Payments will be released subject to statutory deductions like TDS, TDS GST as applicable.
4. Bidder has to issue a tax invoice on the principal supply of material.



2.13 Inspection Works

1. The Corporation shall have the full authority to inspect the works at any time, at any stage. The tenderer shall provide adequate facilities to carry the inspection work. The tenderer should present himself or his authorized representative during the inspection so that the consultant can convey the instruction regarding the works.
2. The tenderer shall give information to the Corporation before covering up the works so that the same can be inspected jointly.
3. If the tenderer fails to get the work inspected before covering it up, then the Corporation has full authority to get the work uncovered at the expenses of the tenderer and if any fault is found then the same should be rectified by the tenderer without claiming any extra payment.
4. If any work executed by the supplier is found to be of bad workmanship, then the same is to be dismantled and re-executed by the contractor without claiming any extra payment or extension in time period.
5. If the supplier or his authorized representative fails to follow the instructions given by the Corporation regarding any of the works, then the same be executed by other persons employed by the owner and the expenses incurred shall be borne by the supplier.
6. If any discrepancy occurs between the various instructions conveyed to supplier or his authorized representative or if any misunderstanding arises between the supplier staff and owner's staff, the supplier shall report the matter immediately to the Corporation. The decisions of Corporation shall be final and binding. Moreover, no claims for losses due to discrepancies between instructions, doubts or misunderstandings shall be admissible.
7. If, for any work, no specification has been given in the tender documents, then the work will be executed as per the IS standard/specifications of all food grade



standards, and if the work is not covered by IS standard/ specifications also, then it should be executed as per standard practice of all food grade standards, subject to approval of Corporation.

8. The supplier shall agree for testing works as mentioned in the specifications of various items of works involved in the project (wherever required).
9. If the various tests prescribed in the specifications at specified intervals for ascertaining the quality of the work done prove unsatisfactory, the Corporation shall have the authority to instruct the supplier to re-execute the work done or make alterations as per the orders of the owner/consultant.



Section 3:- Selection Process

3.1 Process for Selection

The responses received pursuant to this tender will be evaluated by a Committee constituted by competent authority as per the criteria specified in this document and selected bidder will be awarded the contract. The selected bidder would be required to undertake the assignments as mentioned in the Section: "Scope of Work."

3.2 Eligibility criteria

The bidder shall fulfill the following criteria to be eligible to participate in the combined technical and financial bidding process.

1. Cover Letter
2. Particulars of Bidder
3. Company Non-Blacklisting Certificate on Non Judicial paper (Rs.100) on prescribed Performa.
4. Annual Turnover > 50 to 100 Cr with turnover certificate signed by CA (2022-23, 2023-24, 2024-25) (for Last 3 each financial years)
5. Minimum 2 similar works to be executed during last three years having project value > 7cr per work or Minimum 3 similar works to be executed during last three years having project value > 5cr per work (2022-23,2023-24,2024-25)
6. Detail of technical support and manpower in Northern India
7. Registration Certificate of Manufacturer/Distributor/Authorized Dealer
8. Undertaking by principal Manufacturer
9. Registration Under Company Act/Proprietor/Partnership Firm.
10. Company must have minimum 10 Years Experience in Solar Projects works.
11. Audited Balance Sheet (2022-23, 2023-24, 2024-25) (last 3 years).
12. Certificates of project Completion (5 minimum) for the last 3 financial years.
13. ITR Certificate (2022-23,2023-24,2024-25)
14. Assigning authorized signatory on manufacturer's letterhead



15. PAN Copy
16. Copy of drawing/layout of the process flow of entire unit (machine/ equipment)
17. EPF/ESI Code
18. GST/VAT No.

● **Disqualifications: -**

Corporation may, at its sole discretion and at any time during the evaluation of Bid, disqualify any Bidder, if the Bidder has:

1. Made misleading or false representations.
2. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures etc. in any project in the preceding three financial years;
3. Submitted a Bid that is not accompanied by correct / relevant documents or non-responsive;
4. Failed to provide clarifications when sought within applicable/cited stipulated time;
5. Been declared ineligible by the Government of India/State/UT Government for corrupt and fraudulent practices or blacklisted.
6. Submitted a Bid with price adjustment/variation provision.

3.3 Preparation of Bids

The Bidder must comply with the following instructions during preparation of bids:

1. The Bidder is expected to carefully examine all the instructions, guidelines, terms and conditions and formats of the tender. Failure to furnish the necessary information as required in the tender or submission of a bid not substantially responsive to all the requirements of the tender shall be at Bidder's own risk and will be liable to rejection.



2. The bid and all associated correspondence shall be written in English and Punjabi and shall conform to prescribed formats. Any interlineations, erasures or over writings shall be valid only if they are initiated by the authorized person signing the Bid.
3. The letter of authorization shall be indicated by written "Authorization letter" and shall accompany the Bid. The bidder may provide power of attorney.
4. Bidders are allowed to modify/ substitute the Bid even after its submission but before "Last date for submission of bids" as mentioned in Document Control sheet. No bid can be modified subsequent to the deadline for submission of bids.

3.4 Submission of Bids

Bidders shall submit their bids on or before the last date and time for submission of bids pre meet time. Two bids should be submitted by the bidder in 2 way system; one is technical bid and second is the financial bid. Technical bid would include all the technical parameters of the Design, Supply, Installation, Trial Runs and Commissioning for Setting up of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis SGPC office Sri Amritsar Sahib and other existing/planned SGPC facilities across Punjab as to be provided by the bidder. In the financial bid, the bidder would quote the finances of the required machinery and equipment as per prescribed format only.

3.4.1 Technical Bids

- a. Bidders shall submit the technical proposal in the relevant formats.
- b. For verification of information submitted by the bidders, the committee may visit bidder's offices at its own cost. Bidders shall provide necessary documents, samples and reference information as desired by the committee based on documents submitted by bidder while participating in bid. Bidders shall also



- assist the committee in getting relevant information from the bidders' references. Bidders may be asked to provide a presentation on their organization's capabilities to execute the project.
- c. Failure to comply with the requirements shall make the Proposal liable to be rejected.
 - d. The Technical Proposal shall not include any financial information relating to the Financial Proposal.
 - e. Committee reserves the right to verify all statements, information and documents, submitted by the Bidder in response to this tender.
 - f. In case it is found during the evaluation of document by the bidder at any time before/after issuing of work order that one or more of the eligibility conditions have not been met by the Bidder or the Bidder has made misrepresentation or has given any false information, the work order shall be liable to be terminated, by a communication in writing by Committee.

3.4.2 Financial Bid

- a. In preparing the Financial Proposal, bidders are expected to take into account the requirements and conditions outlined in the e-tender documents.
- b. All the costs associated with the tender shall be included in the financial bid performa only. These shall cover remuneration for all the personnel, equipment, surveys, trail run, commissioning, installation, and overhead charges etc. The total amount indicated in the financial bid shall be without any condition and shall be final and binding.
- c. The financial proposal shall be inclusive of GST, taxes etc.

3.5 Evaluation of Bids/ Proposals

- a. The Technical bid will be evaluated against the requirements specified in the e-tender and the Technical Evaluation Criteria as per DNIT demand. Bidders shall



- be invited to make a presentation to the evaluation committee as per technical evaluation criteria.
- b. The Committee may, at its discretion, call for additional information from the bidder(s) at any stage of evaluation. Such information has to be supplied within the set-out time frame, otherwise the Committee is at discretion to reject/ accept/ extend the date for receiving such information. Seeking clarifications cannot be treated as acceptance of the proposal. The committee may waive any minor informality, non-conformity or irregularity in bid which does not constitute material deviation, provided such waiver does not affect the relative ranking of bidder.
 - c. The commercial bids of those parties, who do not qualify the eligibility evaluation done by the committee constituted by Corporation based on information provided by the party in Technical Bid, will not be considered. However, the committee may call for any clarification and / or additional detail, if required.

Note: Technically qualified bidders would be required to make a presentation on technical proposals in front of the committee.

- d. Financial Bid
 - 1. Financial Bids will be opened for those bidders who have qualified the technical bids.
 - 2. The bids will be scrutinized by the Committee.
 - 3. The cost indicated in the Financial Proposal shall be deemed as final and reflecting the total cost of services ("Bid Price").
 - 4. Any conditionality included in the financial proposal will lead to disqualification of the entire bid and forfeiture of the EMD.
 - 5. The bidder shall submit a Financial Quote (inclusive of all taxes) as per prescribed Performa only.



3.6 Site Visit

The tenderers must visit the site of work and see for themselves and acquaint themselves thoroughly with all the site conditions.

3.7 Award of Contract

Committee will notify the successful bidder in writing that its proposal has been accepted in the form of a letter of intent or work order.

On receipt of notification the bidder shall furnish acceptance of award within 7 days of its issuance from SGPC. Bidder shall furnish Performance Bank Guarantee within 15 days from the issue of letter of award/work order and thereafter, sign Contract Agreement with Committee. After signing of the Contract Agreement, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties. Failure of the successful bidder to sign the contract or willful violation of the bid process shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security (EMD), in which event the client may choose to award the work to the next most responsive bidder or call the fresh bids. In such a scenario, **SGPC may blacklist** the concerned bidder for participation in state government projects.

3.8 Confidentiality

Information relating to the examination, clarification and comparison of the bids shall not be disclosed to any bidder or any other persons not officially concerned with such process until the selection process is over. The undue use by any bidder of confidential information related to the process may result in rejection of its bid. During the execution of the project except with the prior written consent of Committee, the selected bidder or its personnel shall not at



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any time communicate to any person or entity any confidential information acquired in the course of the Contract.

Confidential information shall mean and include any and all confidential or proprietary information furnished, in whatever form or medium, or disclosed verbally or otherwise by the Bidder/ selected bidder and/ or Committee to each other including, but not limited to, the services, product information, financial data and statistics, whether or not marked as confidential or proprietary by the parties.



Section 4:- Scope of Work

The Scope of Work covers Design, Supply, Installation, Trial Runs and Commissioning of Setting up of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis G. Gursar Satlani Sahib, Sri Amritsar facilities on Turnkey Basis.

4.1 Site

The Project Site is located at **G. Gursar Satlani Sahib, Sri Amritsar** (SGPC) across the state of Punjab. The tenderers must visit the site of work and see for themselves and acquaint themselves thoroughly with all the site conditions including restrictions in access, movements, and working hours, if any, which may affect the work, before submitting the tenders. Ignorance of site conditions shall not be accepted as the basis of any claim for any additional compensation, extension of time for completion or any other claim whatsoever.

Submission of the tender by the tenderer would imply that he has read the entire tender document and has made himself aware of the Scope and Specifications of Works to be performed, local conditions and other factors which have a bearing on the execution of work. If there should be or appear to be any ambiguity in or discrepancy between any of these documents or between figured or measured dimensions on the drawings the tenderer should immediately refer the matter to Committee.

Every tenderer is required, before quoting his rates, to inspect the site of the proposed work to acquaint himself with the nature of work, availability of materials, labour, duration of working hours, efforts to be taken to work within the existing premises, special security arrangements to be made etc.



4.2 Design Drawings, Manuals and Technical Recommendations

1. Drawings for civil works of the equipment, layout, electric power, water, etc will be sent by the successful bidder to Corporation within 15 days from receiving of the purchase order/ advance payment.
2. The successful bidder would provide complete equipment manuals (both digital as well as hard copy) for maintenance/operation/spares requirement and expected life (in running hours) with part numbers / drawings of components (wherever possible).
3. The successful bidder would also indicate the quantity of solid and liquid waste generated and their specifications. The successful bidder should also recommend how to treat/dispose of the different wastes which will get generated.
4. Specifications are based on prevailing industrial practices. However, bidder may submit their proposals based on their specific and / or proprietary designs so long the desired outputs & quality of finished products is ensured.
5. The tenderer is required to provide all related drawings including recommended layout for process and utilities, load factor and design for civil foundation as part of the scope of work under this tender.

4.3 Test Run & Successful Commissioning

1. Within one week from start-up the Test Run of the plant will be carried out in the presence of successful bidder Specialist/s and authorized team.
2. The trial run will last one week continuous .
3. A testing report will be issued and signed by both PARTIES. The Trial run report will cover all the parameters outlined in the performance bank guarantee draft attached.
4. The SGPC will in all cases work together to solve eventual problems arisen in the spirit of mutual constructive cooperation.



5 Workmen Insurance

The successful bidder is responsible to take out Workmanship compensation insurance as applicable as per law and any other insurance including transit, installation, trial run and commissioning insurance as indicated elsewhere in the tender document will be maintained as per the actual duration of the contract including the extended period if any.

6 Information Furnished

Information given to the tenderer in this Tender Document comprising all sections is given in good faith and meant to serve only as a guide. Committee is not responsible if any such information given for the guidance of the tenderer is found to be incorrect, partly or in whole and for any deductions, conclusions or interpretations drawn by the tenderer. It is, therefore, imperative that the tenderer must obtain and examine for himself all the data, information and particulars required for the satisfactory execution of work.

No correspondence will be entertained with the tenderer once the financial bid is opened or any change in the terms and conditions or in the prices etc., thereof will be entertained.

7 Government and Local Rules

The bidder shall conform to the provisions of all local By-Laws and Acts relating to the work and to the Regulations etc., of the Government and Local Authorities and of any Company with whose system the structure is proposed to be connected. The bidder shall give all notices required by said Acts, Rules, Regulations and By-Laws etc., and pay all fees payable to such authority/authorities for execution of the work involved. The cost, if any, shall be deemed to have been included in his quoted rates, taking into account all liabilities for licences and shall indemnify the Owner



against such liabilities and shall defend all actions arising from such claims or liabilities.

8 Bidder's Employees

The company/Distributor/Supplier/Bidder shall comply with all labour laws and other statutory requirement and SGPC shall not be responsible for violating any labour laws. The Contractor shall comply with provisions of all labour legislation and shall keep the Corporation safe, unharmed and indemnified against claims, if any.

The bidder shall employ technically qualified and competent supervisors for the work who shall be available throughout the working hours to receive and comply with instructions of the Owner. The bidder shall employ work persons having the appropriate skill or ability to perform the job efficiently. No unskilled/semi-skilled labour below the age of 18 years and who is not an Indian National shall be employed in the work.

The Contractor shall arrange to provide first-aid treatment to the laborers engaged on the works. He shall within 24 hours of the occurrence of any accident at or about the site or in connection with execution of the works, report such accident to the Owner and also the competent authority where such report is required by law.

9 Assignment

The whole of the works included in the Contract shall be executed by the bidder and the bidder shall not directly or indirectly transfer, assign or sublet the Contract or any part, share or interest therein nor shall take a new partner without written consent of the Owner and no subletting shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the work during their progress.



10 Damage to Persons and Property, Insurance etc.

The bidder shall be responsible for all injury to the work or workmen, to persons, animals or things and for all damages to the structural and/or decorative part of property / land which may arise from the operations or neglect of himself or of any subcontractor or of any of his employees, accident or any other cause whatsoever in any way connected with carrying out of this Contract. The clause shall be held to include any damage to buildings whether immediately adjacent or otherwise, any damage to roads, streets, footpaths, or ways as well as damages caused to the buildings and the works forming subject of this Contract by rain, wind, or other inclement of weather.

The bidder shall reinstate all damage of every sort mentioned in this clause, so as to deliver the whole of the contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims or damages to the property of third parties.

Unless otherwise instructed the bidder shall insure the works and keep them insured until the commissioning of the total project against loss or damage by fire and/or earthquake, theft or flood.

11 Laws

1. The tender will be governed under Punjab procurement act and transparency rules and bidder is liable to follow all Punjab bylaws and acts relating to the work and to the regulation, etc. of the government and the local authority
2. Individual signing the bid or other documents connected with the contract shall indicate the full name below the signature and must specify as to in what capacity he is signing.
3. A person signing the letter form or any other documents forming the part of the contract on behalf of another shall be deemed to be warranted that he has authority to sign such documents and if, on enquiry it appears that the person



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- has no authority to do so, Committee may cancel the contract and all damages/expenses incurred by the Committee will have to be compensated.
4. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
 5. Committee reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reasons whatsoever and without thereto incurring liability to the affected bidder on the grounds of the Corporation's action.
 6. The bid shall not contain corrections, erasures or overwriting.
 7. The bidders are advised to refrain from stipulating any conditions etc. in violation of the terms of the tender. Committee reserves the right to reject such tenders in which conditions are stipulated without assigning any reason thereof.
 8. Any matters and disputes arising out of this agreement will be subject to the jurisdiction of the courts located at Amritsar.
 9. The bidder shall submit the tender document along with enclosed forwarding letter duly signed by the authorized signatory.
 10. Every tenderer is required, before quoting his rates, to inspect the site of the proposed work to acquaint himself with the nature of work, availability of materials, labour, duration of working hours, efforts to be taken to work within the existing premises, special security arrangements to be made etc.
 11. Tenders containing conditions are liable to be rejected.
 12. Tenderers should read the Tender Documents carefully and supply all the information required to be submitted along with the tender.
 13. If the successful tenderer withdraws the tender or fails to take up the work within the stipulated period, his earnest money will be forfeited.
 14. The tenderer should furnish a list of major works carried out by him, a list of plant and machinery that would be employed on the works. He shall also



provide a list of technical personnel he proposes to employ on the works at the time of signing the agreement.

15. Tenderer which do not fulfill any of the above conditions or are incomplete in any respect are liable to be rejected.
16. The terms & conditions may be modified after taking inputs during the pre bid meeting subject to the approval of competent authority.
17. The detailed requirement to be provided by the party for the requirement of other utilities with their load / capacity etc. for smooth operations of the unit.



Section 5: Technical Specifications

Schedule of Requirements

Sr. No.	Brief Description	Make
1	SPV modules for a total capacity as per specifications and ALMM Order of MNRE and should be Indian Makes. Compliance to IEC61215/IS14286 IEC61730, IEC61701, BIS Certificates and MNRE, GOI latest specifications/standards	Waaree,Vikram, Tata,panasonic
2	SPV module ground mounted mounting structure suitable for accommodating SPV modules including foundation as per specifications on Ground Mounted. (GI-80 micron structure)	As per specification(Thickness of MMS 3mm)
3	11KV Vacuum Circuit Breaker (VCB)	As per standards
4	2 MVA (Mega Volt-Ampere) transformer level 1	As per standards
5	Inverter as per specifications. (Sungrow/Deye/solis)	As per IEC 61683/IS61683 and IEC 60068-2(1,2,14,30)/Equivalent BIS Std and MNRE, GOI latest specifications/standards
6	DC Distribution Switchgear units as per specifications	Compliant to IEC 60947 part I, II and III / IS 60947 part I, II
7	AC Distribution Switchgear units as per specifications	Compliant to IEC 60947 part I, II and III / IS 60947 part I, II
8	DC Cable requirement as per design Lap	Compliant to IEC 60227/IS 694, IEC 60502/IS1554
9	AC Cable requirement as per design	Compliant to IEC 60227/IS 694, IEC



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		60502/IS1554
10	Lightning arrester complete set as per specification	As per DNIT specs
11	Earthings complete as per specifications and as per safety and regulations act, 2010	As per standards.
12	Maintenance of the SPV Power Plant for a period of 10 years from date of commissioning of the power plant as per scope.	CMC Include 10 Years From Commissioning date.
13	Engineering, electrical drawings and installations and O&M manuals	As per DNIT specs
14	Any other equipment required to complete the installation	As per DNIT specs
15	Civil work and array structures: complete design, construction of array support structures on the roof top/ground mounted.	As per design submitted by supplier and approved by SGPC Engineer's or project Team.
16	Current Transformers (CTs) and Potential Transformers (PTs) with a net meter and high transmission line 11KV.	As per standards.



Technical Specifications

General Description:

- The power plant shall provide a reliable and independent power supply with export and import capability.(Grid connectivity , metering and synchronization with utility requirements)
- Operation and Maintenance O&M of the Plant for 10 Years Under CMC.

System Components:

- SPV modules
- Grid-interactive PCU with MPPT & RMS
- Mounting structures
- Junction boxes
- Earthing & lightning protection
- Cables & accessories

SOLAR PV MODULES:

- Indigenous & ALMM compliant.
- IEC 61215/IS14286, IEC 61730, IEC 61701.
- Minimum 550Wp, $\geq 21\%$ efficiency.
- Bypass diodes, surge protection.
- Corrosion-resistant aluminium frame.
- Junction box IP65.
- RFID tag with manufacturer, cell details, date, IV curve, serial no., IEC cert details.

ARRAY STRUCTURES:

- Hot dip galvanized MS.(3-mm thickness)
- Wind load 150 kmph.



- IS 2062 steel & IS 4759 galvanization.
- Stainless steel fasteners.
- Clearance ≥ 500 to 1000 mm.

INVERTERS (PCU):

- IGBT switching, DSP/Microprocessor based.
- 415V, 3 phase, 50Hz.
- Efficiency $\geq 95\%$.
- THD $< 3\%$, PF > 0.9 .
- Anti-islanding (CEA 2013).
- IP65 outdoor.
- Complies with IEC 61683/IS61683 & IEC60068.
- Built-in meter & data logger.

GRID INTEGRATION:

- Auto disconnect on grid failure, high/low voltage.
- 4-pole isolation mandatory.
- Complies with IEEE 519 Harmonics, CEA Grid Connectivity 2013.
- Operating window: 80–110% of nominal.

DATA ACQUISITION SYSTEM:

- DAS mandatory.
- Logging with timestamps.
- Pyranometer (calibrated).
- Temperature sensors.
- Real-time display: AC/DC parameters, PF, power, runtime.



- Energy meters (Class 0.5).
- Excel-compatible logs.
- Internet monitoring.

EARTHING & LIGHTNING:

- IEC 62305 lightning protection.
- MOV surge arrestors.
- Earthing as per IS 3043.
- Earth resistance <5 ohm.
- All earthing points bonded.

CABLES:

- IEC60227/IS694, IEC60502/IS1554.
- Temp –10°C to 80°C.
- Voltage rating 660/1000V.
- UV/oil/water resistant.
- GI tray routing, tagged.
- Sized to minimize voltage drop.

FIRE EXTINGUISHERS:

- For plants >25 kW.
- Electrical fire extinguishers + sand buckets.
- TAC & BIS compliant.
- Provided in control room and rooftop.

DRAWINGS & MANUALS:

- 2 sets of engineering & installation drawings + O&M manuals.



- Datasheets of all components.
- ISI approved makes.

POST-AWARD DRAWINGS:

- GA layout
- SLD (PCU, inverter, AC/DC DB, meters)
- Structural drawings
- BOM
- Array layout
- Shadow analysis

SAFETY MEASURES:

- Full compliance with Electricity Act 2003 & CEA safety rules.

QUALITY & ADAPTABILITY:

- Bidder must verify site conditions.
- Design must meet guaranteed performance.



Section 6: General Contract Conditions (GCC)

6.1 Application:-

1. These general conditions shall apply to the extent that provisions in other parts of the Contract do not supersede them. For interpretation of any clause in the tender or Contract Agreement, the interpretation of the Committee shall be final and binding.
2. Committee will deal with only one party/company. Two companies can participate in this tender by consortium. Both the participating bidders should have the same line of business and project requirement.
3. Only 1 proposal per organization shall be allowed.

6.2 Responsibility of Personnel:-

The Bidder shall be fully responsible for the services performed by it or any of its personnel on behalf of the Bidder hereunder.

6.3 Standards of Performance:-

The Bidder shall perform the services and carry out its obligations under the Contract with due diligence, efficiency and economy in accordance with generally accepted professional standards and practices. The Bidder shall always support and safeguard the legitimate interests of the corporation, in any dealings of the bidder with the third party. The Bidder shall abide by all the provisions/rules etc. of relevant laws/rules/standards and subsequent amendments. The Bidder shall conform to the standards laid down in the tender in totality.

6.4 Governing Language:-

The Contract shall be written in Punjabi, English Language. All correspondences and other documents pertaining to the contract, which are exchanged between the parties, shall be written in the English Language.



6.5 Indemnity:-

Successful Bidder who has been awarded the contract (the "Indemnifying Party") undertakes to indemnify contractor (the "Implementing Agency") from monetary loss or loss of reputation to any customer corporation/s arising in favour of any person, the corporation or other entity (including the Indemnified Party) attributable to the Indemnifying Party's negligence or willful default in performance or non- performance.

The indemnities set out shall be subject to the following conditions:-

1. The Indemnified Party as promptly as practicable informs the Indemnifying Party in writing of the claim or proceedings and provides all relevant evidence, documentary or otherwise.
2. The Indemnified Party shall, at the cost of the Indemnifying Party, give the Indemnifying Party all reasonable assistance in the defence of such claim including reasonable access to all relevant information, documentation and personnel provided that the Indemnified Party may, at its sole cost and expense, reasonably participate, through its attorneys or otherwise, in such defence.
3. The Indemnified Party shall not prejudice, pay or accept any proceedings or claim, or compromise any proceedings or claim, without the written consent of the Indemnifying Party.
4. The Indemnified Party shall account to the Indemnifying Party for all awards, settlements, damages and costs (if any) finally awarded in favour of the Indemnified Party which are to be paid to it in connection with any such claim or proceedings;
5. The Indemnified Party shall take steps that the Indemnifying Party may reasonably require to mitigate or reduce its loss as a result of such a claim or proceedings;



6. In the event either of the Party seeks indemnification from the other on account of any specific loss or losses (including any claim for damages) then the party making the claim would be stopped from making any further claim, financial or otherwise in respect of that loss or losses (including any claim for damages).

6.6 Termination of Contract:-

1. After award of the contract, if the selected bidder does not perform satisfactorily or delays execution of the contract, Corporation reserves the right to give the contract to another party of its choice by giving one month's notice for the same.
2. In the event of the sum of all **unpaid penalties exceeding 10%** of Contract Value on any given date, the contract shall stand terminated automatically. Deduction from annual payment on account of not meeting the annual targets will not be considered a penalty for this purpose.
3. Committee may at any time terminate the contract with immediate effect by giving written notice to the Bidder, if the Bidder becomes bankrupt or otherwise insolvent or in case of dissolution of firm/company or winding up of firm/company. In this event termination will be without compensation to the Bidder.
4. Committee reserves its right to terminate, by prior written notice of one month, the whole or part of the contract, at any time for its convenience. The notice of termination shall specify that termination is for its convenience, the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective.



6.7 Consequences of Termination:-

1. In the event of termination of the Contract due to any cause whatsoever, the department shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Bidder shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/ breach, and further allow the next successor Bidder to take over the obligations of the erstwhile Bidder in relation to the execution/ continued execution of the scope of the Contract.
2. Nothing herein shall restrict the right of the Committee to invoke the Performance Bank Guarantee and other guarantees, securities furnished, and pursue such other rights and/or remedies that may be available to the Committee under law or otherwise.
3. The termination hereof shall not affect any right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

6.8 Force Majeure:-

1. In case of delay due to Force Majeure, the affected period may be extended by the authority as deemed fit. It is at sole discretion of SGPC.
2. The Bidder shall not be liable for forfeiture of its Performance Bank Guarantee (PBG) or termination of contract for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
3. For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence, and not foreseeable. Such events may include, but are not restricted to, wars or



revolutions, riot or commotion, earthquake, fires, floods, epidemics, quarantine restrictions and freight embargoes.

4. If a Force Majeure situation arises, the Bidder shall promptly notify the Committee in writing of such condition and the cause thereof. Unless otherwise directed by the Committee in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

6.9 Resolution of Disputes:-

Any dispute or difference, whatsoever, arising between the parties to this agreement arising out of or in relation to this agreement shall be resolved by the Parties through mutual consultation, in good faith and using their best endeavors. To this end, the parties agree to provide candid and timely disclosure of all relevant facts, information and documents to facilitate discussions between them/ their representatives or officers.

1. Amicable Settlement:-

Performance of the Contract is governed by the terms and conditions of the Contract, however at times dispute may arise about any interpretation of any term or condition of Contract including the scope of work, the clauses of payments etc. In such a situation either party of the contract may send a written notice of dispute to the other party. The party receiving the notice of dispute will consider the Notice and respond to it in writing within 15 days after receipt. If that party fails to respond within 15 days, or the dispute cannot be amicably settled within 30 days following the response of that party, then the second Sub-clause of resolution of disputes shall become applicable.



2. **Arbitration:-**

Any claim, dispute or difference relating to or arising out of this tender shall be referred to the arbitration of a sole arbitrator. The arbitration shall be subject to the Arbitration and Conciliation Act, 1996 as may be amended from time to time. The Manager SGPC , Sri Amritsar will be the sole arbitrator and the arbitration award shall be final and binding on the parties.

3. **Legal Jurisdiction:-**

All legal disputes between the parties shall be subject to the jurisdiction of the Courts situated in Amritsar only.

6.10 Notices

Any notice or other document which may be given by either Party under this Agreement shall be given in writing, in person or by post.

In relation to a notice given under this Agreement, any such notice or other document shall be addressed to the other Party's principal or registered office address.



Section 7: Proposal Formats (Checklist)

Following are the proposal formats to be used by the bidders for submitting their Proposals for selection under the e-tender:

1.	Cover Letter.	
2.	Particulars Of Bidder.	
3.	Company Non Blacklisting Certificate.	
4.	Annual Turnover > 50 to 100 Cr with turnover certificate signed by CA (2022-23, 2023-24, 2024-25) (Last 3 financial years).	
5.	Project Experience (Minimum 2 similar works to be executed during last three years having project value> 7cr per work or Minimum 3 similar works to be executed during last three years having project value>5cr per work (2022-23, 2023-24, 2024-25)	
6.	Detail of technical support and manpower in Northern India.	
7.	Vendor's/Principal's Authorization Form	
8.	Undertaking by principal Manufacturer of after sales services.	
9.	Financial Bid (to be quoted separately and not with the technical bid)	
10.	Registration Under Company Act/Proprietor/ Partnership Firm.	Registration Certificate (to be attached)
11.	10 Years Experience of in Solar Project works.	Certificate of Incorporation (to be attached)



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12.	Audited Balance Sheet (2022-23, 2023-24, 2024-25).	To be attached signed by CA
13.	5 Certificates of Completion	To be attached duly Signed by Clients
14.	ITR Certificate (2022-23, 2023-24, 2024-25).	Should not be negative
15.	Assigning authorized signatory on manufacturer's letterhead.	To be attached
16.	PAN Copy.	To be attached
17.	Copy of drawing/ layout of the process flow of entire unit (machine/equipments).	To be attached
18.	EPF/ESI Code.	To be attached
19.	GST/VAT No.	To be attached
Each page of the tender documents and other enclosures as well as cutting(s)/ overwriting(s) to be duly signed and stamped by the authorized signatory.		



Proforma 1: Cover Letter

BID SHEET

Tenderer's Bid Reference No. & Date:

Tenderer's Name & Address:

Person to be contacted:

Designation:

Telephone No.:

Email ID

Fax No.:

To:

THE MANAGER,

SACHKHAND SRI HARMANDER SAHIB.

SRI DARBAR SAHIB, SRI AMRITSAR, PUNJAB, INDIA

Subject:-Selection of Manufacturer for Setting up of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis at **Name of work:-**"Proposal for 2 MW Ground Mounted Solar Power Plant at G. Gurusar Satlani Sahib Hoshiarnagar, Amritsar" facilities across punjab.

Dear Sir,

1. We, the undersigned, having carefully examined the referred tender, offer to propose for the Selection as Manufacturer **for** Setting up of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis at G Sri Gursar Satlani Sahib , Sri Amritsar SGPC facilities across Punjab.

2. PRICE AND VALIDITY

All the prices mentioned in our Bid are in accordance with the terms as



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specified in bidding documents. All the prices and other terms and conditions of this Bid are valid for a period of 180 days from the date of opening of bids.

We do hereby confirm that our bid prices are inclusive of all taxes and levies.

3. EARNEST MONEY

We have paid the required earnest money through the DD. It is liable to be forfeited in accordance with the provisions of the Tender document.

4. DEVIATIONS

We declare that all the services shall be performed strictly in accordance with the Scope of Work and specifications mentioned in the Tender document. Further we agree that additional conditions/ assumptions, if any, found in the Bid documents, shall not be given effect to.

5. BID PRICING

We further declare that the prices stated in our Bid are in accordance with your terms & conditions in the bidding document.

- We hereby declare that our Bid is made in good faith, without collusion or fraud and the information contained in the Bid is true and correct to the best of our knowledge & belief.
- Bid submitted online by us is complete in all respects as per tender.
- We understand that you are not bound to accept the lowest or any bid that you may receive.

Thanking you,

Yours faithfully,

Name:

Designation:

Seal

Business Address:

Signature

Date:

Place:



Proforma 2: Particulars of Bidder

- 1 Name of the Company _____
- 2 Registered Office Address _____
- 3 Telephone No _____
- 4 Fax. No _____
- 5 PAN No _____
- 6 Constitution of the bidder
company _____
- 7 Core Business activities _____
- 8 Experience (years with proof) _____
- 9 Worldwide Presence _____
- 10 Presence in India _____
- 11 Details of main branches _____
- 12 Name & address of the officer
to whom all references shall
be made regarding this Tender _____
- 13 E-Mail _____
Telephone _____
of the officer to whom all
references shall be made
regarding this Tender



Proforma 3: Declaration Letter -Non-Blacklisted Company/Firm

**[Bidders are required to submit the Declaration letter as given here on
Non Judicial paper]**

To,

THE MANAGER,

SACHKHAND SRI HARMANDER SAHIB.

SRI DARBAR SAHIB, SRI AMRITSAR, PUNJAB, INDIA

**Subject:- Declaration for not being ineligible due to corrupt or
fraudulent practices or blacklisted by any Government or
Public Sector Units in India.**

Dear Sir,

We, the undersigned, hereby declare that:

We are not under a declaration of blacklisting by any State or Central Government/
State Government or any other Government institutions in Punjab/India for any
reason as on the last date of submission of the Bid or convicted of economic offence
in India for any reason as on the last date of submission of the Bid.

Thanking you,

Yours faithfully,

(Signature of the Bidder)

Name:

Designation:

Seal

Date:

Place:

Business Address:



Proforma 4: Certificate from Statutory Auditor

(On the letterhead of statutory auditor)

To,

THE MANAGER,

SACHKHAND SRI HARMANDER SAHIB.

SRI DARBAR SAHIB, SRI AMRITSAR, PUNJAB, INDIA

CERTIFICATE

We hereby certify the following information on the basis of the audited Profit and Loss Accounts for the Financial Years ended on 31 March 2023, 31 March 2024 and 31 March 2025 of [Name and Address of the Bidder].

Financial Year ended on	Turnover (Exclusive of taxes) (Amount in INR)
31 March 2023	
31 March 2024	
31 March 2025	
Average Turnover for the above mentioned financial years	

We certify that [Name of the bidder] does not have any pending non-tax litigations in any court(s)/tribunal in India or the amount involved in pending litigations against the Bidder in various Courts/ Tribunals should be less than the net worth of the company/ firm.

Signature, Address, Seal & Membership No. of Chartered Accountant.



Proforma 5: Project Experience

Experience of assisting Solar Companies, State Governments

Projects	Year	Name of the client	Description of project including location	Duration of project	Cost of the project
1					
2					
3					
4					
5					

This is to certify that the above information has been examined by us on the basis of Letter of Award/Agreement for the assignments & other relevant information, in support of projects wherein minimum contract value is 3 Cr per work

(Signature of the Authorized Signatory)

Note-: Copies (relevant pages) of work orders/agreement/letter of award/ Extension letters/purchase orders must be duly certified by the authorized signatory of the bidding company to be enclosed in support of projects.



Proforma 6: Details of Technical Support in Northern India

Sr. No.	Name	Present Designation	Number of years on Payroll of the bidder	Qualification	Experience (In years)
1.					
2.					
3.					
4.					
5.					

We undertake that any change in the above composition of personnel shall not be done without prior permission of the corporation and any replacement will be at par with the standards and pre-requisites of the said e-tender.

(Name and Signature of Authorized Signatory)



Proforma 7: Vendor's/Principal's Authorization Form

To,

THE MANAGER,

SACHKHAND SRI HARMANDER SAHIB.

SRI DARBAR SAHIB, SRI AMRITSAR, PUNJAB, INDIA

Ref No: _____

Dated: _____

Subject: Authorization Certificate in favor of _____ for supply of
_____ for _____
_____.

We, _____ who
are established and reputable manufacturers/Supplier of _____
_____ having factory(ies) at
_____ hereby authorize
M/s. _____ to bid, negotiate and
conclude the Tender formalities with you against Tender No: _____ for
the above equipment(s) manufactured by us.

We, hereby extend our full guarantee and warranty as per the conditions of tender
for the goods offered for supply against this tender by the above firm.

Yours faithfully,

For & on behalf of M/s.

(Name of Manufacturer/ Principal)



Seal

Proforma 8 : Undertaking By Manufacturer/Principal Supplier

To,

THE MANAGER,

SACHKHAND SRI HARMANDER SAHIB.

SRI DARBAR SAHIB, SRI AMRITSAR, PUNJAB, INDIA

Ref No: _____

Dated: _____

Subject: Undertaking for after sales service till the date of warranty.

We, M/s _____ who are established and reputable manufacturers/suppliers of _____ have authorized M/s _____ to bid, negotiate and conclude the Tender formalities with you against Tender No: _____ for the above machine/ equipment(s).

Further, we undertake that in case dealership/distributorship is withdrawn after supply of equipment then we are responsible for after sales service till the date of guarantee/warranty.

Yours faithfully,

For & on behalf of M/s.

(Name of Manufacture/ Principal)

Seal



Proforma 9: Commercial Bid
(TO BE QUOTED SEPARATELY AND NOT WITH THE TECHNICAL BID)

Name of work:- _____

A. For Setting up of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis at G. Sri Gursar Satlani Sahib, Sri Amritsar facilities across Punjab.

Sr. No.	Technical Description	Rate (INR)
1.	Design, Supply, Installation, trial run & Commissioning for Setting-up of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis at G. Sri Gursar Satlani Sahib, Sri Amritsar SGPC facilities across Punjab .	Cost (Inclusive of all taxes, GST, duty, etc. complete in all respect). Rs. (In words.....)) .

(Signature of Authorized person with stamp)



CONTRACT AGREEMENT

THIS AGREEMENT is made on the <<day>> day of <<month>> 2026.

BETWEEN:-

Sachkhand Sri Harmander Sahib, Sri Darbar Sahib (SGPC). having its office at Office of the **Manager, Sachkhand Sri Harmander Sahib, Sri Darbar Sahib, Sri Amritsar, Punjab, India**(which term or expression unless excluded by or repugnant to the subject or context shall mean and include its successors-in-office and assigns) of the FIRST PART; AND M/s <<name of selected company>>, incorporated in India under the Companies Act, 1956 and having its registered office at <<registered office address>> (India) and place of business at <<business address of company>> hereinafter referred to as "The Company" (which term or expression unless excluded by or repugnant to the subject or context shall mean and include its successors-in-office and assigns) of the SECOND PART;

WHEREAS:-

1. Sachkhand Sri Harmander Sahib, Sri Darbar Sahib (SGPC). is desirous for Selection of Manufacturer for for Setting up of Solar Power Systems, including all related equipment and accessories, to be set up on a turnkey basis at Satlani Sahib,Amritsar SGPC facilities across punjab.
2. The Company having represented to Sachkhand Sri Harmander Sahib, Sri Darbar Sahib (SGPC). that it has the required machinery, personnel and technical resources, has agreed to provide the equipment, services on the terms and conditions set forth in this Contract;



NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the e-tender.
2. The following documents in relation with Request for Proposal issued for selection of bidder shall be deemed to form and be read and construed as part of this Agreement viz:
 - a. Invitation for Bids.
 - b. Instructions to Bidders (ITB).
 - c. General Contract Conditions (GCC).
 - d. Scope of Work (SOW).
 - e. All Annexure, amendments, supplements, corrigendum or clarification.
 - f. Award of Contract.
3. The contract shall begin from the date of signing of the contract, as and when the Project would be assigned to the Company.
4. The mutual rights and obligations of the Corporation and the Company shall be as set forth in the Contract, in particular:
 - a. The company shall carry out the services in accordance with the provisions of the Contracts;
 - b. The company shall provide services in conformance to terms and conditions laid out in e-tender and strictly avoid conflicts with other assignments/ jobs, downstream projects or their corporation.
 - c. Sachkhand Sri Harmander Sahib, Sri Darbar Sahib (SGPC). shall make payments to the Company in accordance with the provisions of the Contract.



IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

(Name and designation) **(Name and designation)**
designation)

Signed by: **Signed by:**
Authorized Signatory of **Authorized Signatory of the Company**
the
Company

Witness: **Witness:**

